August 25, 2009

Dear ICF Recruiter,

Hope this letter finds you well. I would like to start by introducing myself. I’m a Virginia born citizen and a recent graduate in computer science, with a background in motels. I am applying for software tester position.

Although I am looking for a software developer position, software testing seems like a great place to start. My college education has given me a great amount of programming and SDLC experience. In particular, the professional workforce class forced students to develop a prototype based on an original idea. Throughout the course my group and I had to create arduous documentation for the requirements, product specifications, test plan, and user manual. I know how important documentation is to new products.

As for the product evaluation and testing portion of the position, I think my personality fits in well. I’m a good critic and a slight perfectionist. I research, test, and try to find the best product every time I want to buy something. These traits show in my coding too. My code is neat, optimal, and easy to read. I will be able to find many flaws, fix them, and advise improvements.

I would be comfortable carrying out all of the duties listed in the job post. I know the basic knowledge of the federal financial aid programs listed. I’m lacking Access experience, but have used MySQL and Oracle previously. Nothing listed in the job post is beyond my abilities.

Although I live in Hampton Roads, I plan to live and work in DC. Interviewing in DC is not a problem, as I have many friends residing there.

I am comfortable developing quality solutions, and confident that my knowledge, coding methods, and research behaviors will prove to be an asset to your organization. You may preview some of my source code (and documentation) at <http://rahilpatel.com/source_code.php>. Detailed in my resume, you will see I have experience in other fields as well. Should you have any questions or concerns regarding my resume, please feel free to contact me anytime via e-mail or phone. Thank you for your time and consideration.

Sincerely,

Rahil Patel

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